



CONCLAVE 2021

EVENT ORGANIZATIONAL CHART

JUNE 11th - 13th

Section Chief

Event Host & Master of Ceremonies
VIA Coordinator

Section Vice-Chief

Conclave Training Program Tracking
Conclave Trainer Selection
Conclave Training Administration

Section Secretary

Conclave Business Meeting Minutes
Conclave Guide Book
Conclave Newsletter

Event CVC (Conference Vice-Chief)

Staff (20-50 People)

Site Coordinator
Food Prep and Ordering
Facilities Operation
Host Lodge Trading Post Logistics
Health & Safety

Memorabilia CVC (Conference Vice-Chief)

Staff (3-5 People)

Section Trading Post Operations
Section Memorabilia Pre-Order Coordinator
Patch Trading Area Operator
Patch Auction Coordinator

Activities and Recreation CVC (Conference Vice-Chief)

Staff (5-10 People)

Afternoon Activities Organization
Athletic Competition Operations
Vender Show Operator
Creates Activity Award

Shows CVC (Conference Vice-Chief)

Staff (5-10 People)

Prepare and Present All Conclave Shows

AIA CVC (Conference Vice-Chief)

Staff (5-10 People)

All AIA and Ceremonies Event