

**ORDER OF THE ARROW  
WAGON LODGE #6  
LODGE HANDBOOK**



BOY SCOUTS OF AMERICA  
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## **A HISTORY OF THE COUNCIL AND LODGE PATCHES**

The Council has a rich history and a long tradition of outstanding camps. Camp Wesco originally was located on Four Mile Run just outside of Darlington and was opened in the 1920's. It was moved farther up Four Mile Run to the area just outside Stahlstown. Camp Wildwood also opened in the 1920's and operated off Route 711 South near the Indian Creek Valley Community Center. It closed during WW II. Camp Pleasant ran for several years in the late 40's closing in 1949. Camp Paul Bunyan (what is now Buck Run operated from 1951 until 1959 and was strictly used for Explorer Crews and Senior Scouts. Camp Conestoga opened in 1949 with an army tent and field kitchen on what is now the parade ground. The early felt patches (the cut-out first, the square second) were used in the 1950's. The round patch without the BSA cropped up around 1959 and lasted until about 1964. BSA was added after that point until the joint patch was issued. Camp Buck Run Junior Leader's Training camp opened in 1963 and Camp Buck Run opened in 1964. The first patch had brown letters, which were changed to green a year later. Today, the Eberly Scout Reservation refers to both camps in union, but they continue to operate separately as Camp Conestoga and Camp Buck Run.

The Chenilles were the first Lodge patches. The Indian Head was the emblem of the Wildwood Tribe of the Wigwam, which operated from the 1920's until 1948. Wagion adopted the Thunderbird and first used a small square head, then a small round-head, changed to a large round-head, and finally a large square-head.

The first Lodge patch was the round patch depicting the Thunderbird and the word "Wagion." First used in the early 1950's, it gave way to the round patch with the "W.W.W." which, in turn, gave way to the white pocket flap around 1957. The Lodge next adopted the "buzzard" version with the hemlock and five pine cones, moved to the very small "T -bird" version with six pine cones, then sequenced a pocket-flap- sized version with various borders (blue, green, and red) until the 75th anniversary flap and the black and red flap of 1997. Two other patches were issued in 1966 and 1971 commemorating what were believed to be Lodge anniversaries. Apparently, there was some confusion in early Lodge handbooks and people attributed the start-up of the lodge to similar movements from the early 1900's such as the Wigwam.

When the Lodge was part of Area 3F it hosted four Area meets. The participation Award was used in 1969 and 1970 by the Activities Committee to promote attendance and ensure that all brothers performed cheerful service, participated in program activities, attended ceremonies, attended religious services, and participated in the lodge business meeting. The Wagion Award was developed to recognize Scout Leaders attending camp.

## **INTRODUCTION**

The Order of the Arrow grew out of a desire to emphasize the fact that a good Scout Camper is not only proficient in the skill of Scoutcraft but also in the principles of leadership and Scouthood. It intends to crystallize the Scout Oath and Law in the mind of every Arrowman. The ORDER OF THE ARROW emphasizes cheerful service as an essential to a happy camping experience and seeks to reveal the true Brotherhood that exists among those who exhibit such traits.

It must be remembered that the Order of the Arrow is a device of the camping program of the Boy Scouts of America. The Order is distinguished by its American democratic basis for membership and its air of Indian tradition. Every registered Scout in the unit votes in the election of new members to insure against the Lodge becoming a self - sustained clique.

## **PURPOSE OF THIS MANUAL**

This handbook has been prepared to acquaint all Brothers in Wagion Lodge #6 with the history of the Lodge. It provides the local information in an effort to provide the complete picture of the Order of the Arrow. It intends to supplement the National ORDER OF THE ARROW Handbook. All Brothers are encouraged to read this handbook for a complete understanding of how Wagion Lodge #6 operates.

## **ORGANIZATION OF THE ORDER OF THE ARROW**

A National Secretary who serves as a member of the National B.S.A. Staff serves the Order of the Arrow. Rule and policies grow out of a National ORDER OF THE ARROW Committee, which is made up of representatives from across the nation.

Every two years a NOAC or National Order of the Arrow Conference is held, generally on a college campus, which brings Arrowmen from all of the various lodges together for training, fellowship, and fun.

Scouting is organized into four Regions. Each Region has a Chief and Advisers. We are in the Northeast Region.

The Region sponsors National Leadership Seminars to train local and Sectional Officers and leaders.

The Region is divided into Sections each with a Section Chief and Adult Leaders. The Section sponsors an annual Conclave to promote training, to exchange ideas, and to share fellowship.

## NORTHEAST REGION, SECTION 4B

Wagion Lodge #6 is one of the seven lodges comprising Section 4B of the Northeast Region, which consists of the Western third of Pennsylvania and Northwestern Maryland. The Section Conclave is hosted each June by one of these lodges in the section.

Some of the other purposes of the Sections are to provide leadership opportunities to older Arrowmen still under the age of twenty-one, to foster understanding of and adherence to the national decision-making processes, and to coordinate Order of the Arrow administration for the mutual benefit of all lodges as directed by their Scout Executives.

The Section Chief, Section Vice Chief and Section Secretary are elected for a one-year term at the end of each conclave. All officers must be under twenty-one years of age for their entire term of office. The Section Chief organizes the section, presides over meetings of the Council of Chiefs, and along with the Section Adviser, makes certain activities of the Section are conducted in accordance with the guidelines set by the National Order of the Arrow Committee. When invited, the Section Chief represents the section at Area, Regional, and National functions and activities. The Section Vice-Chief assists the Section Chief, coordinates conclave facilities with the host lodge, and promotes the conclave. The Section Secretary helps the section Chief by communicating with members of the Council of Chiefs. He also records minutes of all meetings and maintains a section roster.

The Area Director is a professional Scouter from the regional management team who coordinates the section's activities. Even though he has final authority in several areas, he cooperates with the Council of Chiefs in the decision making process. Annually, he appoints the Section Staff Adviser, who is a professional Scouter, and the Section Lay Adviser, who is a volunteer Scouter.

The Section Staff Adviser is responsible for interpreting Order of the Arrow policy and acts as a liaison between the Council of Chiefs and the Scout Executives. The Section Lay Adviser advises the Section officers and the Council of Chiefs. Also, he aids the reorganization of merged, dropped, or inactive lodges in the section and is in charge of assuring that the section operates in accordance with national policies.

The Council of Chiefs is composed of the Section officers, the immediate past Section Chief, the Lodge Chief of each of the lodges or their designee, and the Section Advisers. Lodge Advisers and Scout Executives are ex officio members. The Council of Chiefs plans the program for the annual conclave. The Section Operations Guide is the guidebook for the section.

## OA LODGES IN SECTION NE 4B

### **LODGES**

**Wagion 6**  
**Enda Lechauhanne 57**  
**Monaken 103**  
**Ah'Tic 139**  
**Kuskitanee 168**  
**Nachamawat 275**  
**Ahtuhquog 540**

### **COUNCIL**

**Westmoreland-Fayette, Greensburg, PA**  
**Greater Pittsburgh, Pittsburgh, PA**  
**Juniata Valley, Lewistown, PA**  
**Bucktail, Dubois, PA**  
**Moraine Trails, Butler, PA**  
**Penn's Woods, Tire City, PA**  
**Potomac, Cumberland, MD**

## **HISTORY OF THE ORDER OF THE ARROW**

The Order of the Arrow was founded in 1915 at the Philadelphia Council's Camp Treasure Island. The Camp Director, Dr. E. Urner Goodman and his assistant Carroll A. Edson created the Brotherhood based on the traditions of the Delaware Indians as a method to honor Scout campers. The experiment was an immediate success and soon spread to other Scout camps.

The Order of the Arrow became an official experimentation of the B.S.A. in 1922. On June 2, 1934 the National Council officially approved it as part of its program within Scouting until May 1948 when it completely integrated and the National Lodge was dissolved. Now each participating council has a local lodge and every lodge has its own number and Indian name.

Annual conferences of the Order of the Arrow began in 1921 and became biannual in 1927. Over 5,000 members participate in the conferences. In 1940 the National Conference was held near Ligonier, PA at Camp Twin Echo.

## **WAGION LODGE #6 HISTORY**

Boy Scouts first appeared in the Westmoreland-Fayette counties in 1911. In 1920, a First-Class Council was organized at Uniontown in Fayette County.

John Getz, Scout Executive of the Uniontown, Pennsylvania Council, sent a formal application "for the institution of a Lodge of the Wimachtendienk" to E. Urner Goodman, Scout Executive in Philadelphia on June 7, 1921. The Lodge became known as Umpah Lodge and was associated with the Scout Camp at Confluence, Pennsylvania. The Lodge was chartered under the supervision of Mr. Getz and operated under the auspices of the Philadelphia council. The totem for Umpah was a buffalo. Mr. R.C. Witt became the Scout Executive in Uniontown late 1923. After several unsuccessful attempts to keep Umpah Lodge organized, he finally recommended on May 15, 1925 that the Lodge be considered inactive.

Owing to financial and other problems that developed, the Fayette County Council dissolved. Troops were placed on direct service with the National Council.

In the late 1920's, the Scouts that camped at Camp Wildwood near Normalville, PA started a fraternal organization. They named their organization the Wigwam Lodge and their totem was a chenille style patch of an Indian Chief's profile. Their ceremonies for induction were based on Indian customs and fraternity type initiations.

The Wigwam lodge was not affiliated with the Order of the Arrow but operated parallel to Wagion Lodge #6, which formed afterward at Camp Wesco. The Wigwam dissolved after the Council closed Camp Wildwood. At the time of the closing (circa 1948-49), all Wigwam members were given the opportunity to transfer as Ordeal members into Wagion Lodge #6. They had one year to do this. After one year's time they had to be elected and take the Ordeal in the normal manner.

In September of 1937, the Westmoreland County Council absorbed the Fayette County Council forming the Westmoreland-Fayette Council, which then applied for a charter as an Order of the Arrow Lodge. This new Lodge became known as Wagion Lodge #6 and was assigned Lodge number 147. Since it revived the old Umpah Lodge of Uniontown, the number reverted back to Lodge #6, the original number. The name WAGION was derived from the Indian word meaning Thunderbird. It was chosen as our totem since it symbolized good luck.

Mr. E. T. Ewing, the first Scout Executive of the new Council did much to insure the growth of Scouting and prosperity of our Lodge. The 88 Troops of the new Council camped at Camp Wesco and Camp Wildwood. As Scouting and interest in camping grew the Council secured the use of Camp Pleasant in Laurel Hill State Park. This camp now is known as group camp #2 in the park.

In 1943, at Camp, representatives from old Anicus Lodge inducted nine of our Brothers into the Brotherhood. The Arrow Ring at Camp Wesco was placed on the ridge of the hill opposite the Dining Hall. Today you are aware of it by the circle of hemlock trees, which were planted around it.

Camp Conestoga was secured in 1949 and developed for the increasing number of Scouts. The first ORDER OF THE ARROW circle at Camp Conestoga was placed in the wooded area behind the rifle range and just behind the Shawnee Campsite. Our present circle was built in 1953 in preparation for the Area Fellowship Conclave held at Conestoga the following year. No major changes were made until 1965 when the circle seating was replaced for the first time with the old log seats from the Barclay

Campfire Circle (and have been replaced four times since), the candle holders were converted from logs to steel pipe, and the bear-skin back drop was replaced. Other changes at that time included; constructing the altar behind the circle with stones from Camp Wesco, building a new shed for storage, cementing the stone altars, planting trees, etc.

Between 1954 and 1973 our lodge was assigned to Area 3-F. The outstanding leadership development provided by our Lodge produced two Area conference chiefs: Art Seitz in 1956 and Ed Lewis in 1966. We also produced an Area Leader who received the Distinguished Service Award, Dwayne E. Welling.

Eagle Scout Mark Henry served as a National Conference Vice Chief and also received the Distinguished Service Award. In addition, several other Lodge brothers have held Area offices and various Area Committee Chairmanships. Wagion hosted the Area Conferences of 1954, 1960, 1966 and 1972.

In June of 1973, Northeast Section 5-C was organized and replaced the former Area 3-F. Wagion Lodge #6 has provided leaders for the Section since its inception. Wagion Lodge #6 had the honor of providing the first Section Chief, Vince Johnson (1973-74). Mitch Clauser (1976-77), Tom Vater (1979-80), Dave Hostoffer (1982-83), and Mark Henry (1985-87) also have served as Section 5-C Chiefs. In 1982, Charles L. Dunn was appointed Section 5-C advisor. Wagion Lodge #6 has been one of the strongest lodges in the Section since it's beginning. Wagion has hosted the Section Conclave in 1976, 1984, and 1992. In June 1997, owing to the reorganization of the NE Region, Section 4B was organized replacing the old Section 5.

Service to the Council's camps has been the highlight of our accomplishments. Among the projects completed at Conestoga were: The purchase of resuscitation equipment for the swimming pool, the purchase and installation of a metal flagpole at the main parade ground, at Ruth Rhoda Lake, and at the Buck Run parade grounds; five renovations to the Barclay campfire circle, the building of the Wagion Training Center (Aug. 1965), and two renovations of the Camp Shower House which is now the visitors restroom facility (as of 1990). The lodge has also built a paint shed for the camp, a large Handicrafts Pavilion on the path to Barclay Campfire Circle (1980's), and smaller Pavilions in the Grove, Hill, and Buck Run. In 1985, the Lodge reshingled the Wagion Training Center, Miller's Lodge, several Latrines, and the Dining Hall. In 1986, reshingling continued with the Staff Lodge, Administration Building, Health Lodge, and Activities Buildings on Raccoon Ridge and Rocky Ridge. The Lodge also built a parking area at Camp Buck Run and performed a variety of maintenance projects at Camp Conestoga and Camp Tenacharison.

In 1997, the Lodge helped finance a portion of the new mile-and-one-quarter main water line feeding Buck Run and Conestoga.

In fulfilling the Order of the Arrow goals of Boypower "76" program, Wagion Lodge #6 received the National Standard Lodge Award many times. We also received the E. Urner Goodman Camping Award for outstanding camping promotion in 1972.

In 1987 the Lodge re-furbished the concrete pool apron and built Wolenter Lodge at Camp Tenacharison. In 1988-1989 the Lodge built the Grove and Hill Shower houses and the Scruggs Pavilion at Camp Tenacharison. In 1991 the Lodge built a Boat Tower near Ruth Rhoda Lake. In 1993 the Lodge constructed the shower house at Camp Buck Run. In 1994 the Lodge built the Buck Run pavilion and in 1995 two flush toilets on each ridge at Buck Run.

Wagion Lodge #6 has grown to become one of the strongest Lodges in the Arrow program. Our officers and committee chairmen have worked diligently to provide a well-rounded program aimed at carrying out the objectives of the Order of the Arrow. We, as a Lodge, have done much to be proud of and grown to be a vital part of the camping program in the Westmoreland-Fayette Council, B.S.A.



## PAST LODGE CHIEFS

1. Thoburn Snyder	1939-40	49. Mark A. Henry	1985-86
2. Frank Murphy*	1940-41	50. Cletus McConville	1986-87
3. Charles Tait	1941-42	51. Dave Kadylak	1987-88
4. Bob Hammer	1942-43	52. George Parker	1988-89
5. Rex McHail	1943-44	53. Dan McConville	1989-90
6. Paul Waddle	1944-45	54. Ken Koncerak	1990-91
7. Ray Bronzie	1945-46	55. Robert S. Hepler	1991-92
8. Robert Probst	1946-47	56. Davin Chellman	1992-93
9. Harding Williams	1947-48	57. Matt Ayres	1993-94
10. George Clark	1948-49	58. Jeremy Nazimek	1994-95
11. Jack Fosbrink	1949	59. Jimmy Bitner	1995-96
12. Curtis Hagerty	1949-50	60. Jeremy Steck	1996-97
13. Tom Wilson	1950-51	61. Chris Lehman	1997-98
14. Larry Thorpe	1951-52	62. Jason Ware	1998-99
15. Richard Flock	1952-53	63. John Krempecki	1999-00
16. Bernard Solomon	1953-54	64. Jason Ware	2000-01
17. Art Sietz	1954-55	65. Steve Pevarnik	2001-02
18. Art Sietz	1955-56	66. Wes Scarlett	2002-03
19. Dennis Wolfe	1956-57	67. Kenneth Hager	2003-04
20. Ronald Crawford	1957-58		
21. Paul Eckman	1958-59		
22. Paul Eckman	1959-60		
23. Beryl Love	1960-61		
24. Jerry Sutherland	1961-62		
25. Bob Formentelli	1962-63		
26. Tom Fry	1963-64		
27. Ed Lewis	1964-65		
28. Frank Maykuth	1965-66		
29. Larry Patterson	1966-67		
30. Adrian Horvath	1967-68		
31. Billy Waggett	1968		
32. Paul Ressler	1968-69		
33. Joe Spiker	1969-70		
34. Frederick Curcio*	1970-71		
35. Joe Eckman	1972		
36. Vince Johnson	1973		
37. Andy Shimko	1974		
38. Fred Frank	1975		
39. Mitch Clausner*	1976		
40. Bob Hoffman	1977		
41. Dan Ferguson	1977-78		
42. Tom Vater	1978-79		
43. Jim Thomas	1979-80		
44. Bob Koncerak	1981-82		
45. Dave Hostoffer	1981-82		
46. Pat Klocek	1982-83		
47. Dave Kostoffer	1983-84		
48. Mark Lucotch	1984-85		

(\* deceased)

## THUNDERBIRD AWARD RECIPIENTS

1. K. T Williamson*	1957	44. Fred Frank	1976
2. Dwayne Welling	1958	45. Charles Wolenter *	1976
3. Clarence Hayden*		46. C. Mitchell Clausner, Jr. *	1977
4. Ernest Benford*		47. Jack Gillis	1977
5. Art Seitz		48. Thorns Kapelewski	1978
6. Clyde Shaw, Sr.*		49. Edison "Pete" Rice*	1978
7. Dennis Wolfe		50. Jerry Frank	1979
8. Clarence Jackson*		51. Mike Blasko	1979
9. Ronald Crawford	1959	52. Tom Vater	1980
10. George Mooney II*		53. Ben Piper	1980
11. Paul Eckman	1960	54. Dave Hostoffer	1981
12. Ed Wigger		55. Grant Keefer *	1981
13. Tony Quaranto*		56. Robert Koncerak, Jr.	1982
14. Jerry Sutherland	1961	57. Andrew Shimko	1982
15. Bob Burkhardt*		58. Phil Klocek	1983
16. Theo Fullerton	1962	59. Jay Weitzel	1983
17. Fred Rankin*		60. Dave Pfeifer	1984
18. Paul Burd	1963	61. Robert E. Miller	1984
19. Jim Shotts		62. Dave Murphy	1985
20. Don McCombs	1964	63. Mike Lucotch	1985
21. Harry Baker		64. Bill Bolosky	1986
22. Jack Cogley	1965	65. Ross Hackel	1986
23. Bob Gault		66. David Kadylak	1987
24. Ed Lewis	1966	67. Sam Scruggs	1987
25. Duane Silvis		68. Larry Malego	1988
26. Robert Maher	1967	69. Tony Duda*	1988
27. John S Maykuth, Sr.*		70. Mark Henry	1989
28. Adrian Horvath	1968	71. Herb Harris	1989
29. Chuck Ferguson	1968	72. George Parker	1990
30. Bill Baughman	1969	73. Charles Dunn	1990
31. Bill Shaffer	1969	74. Ken Koncerak	1991
32. Karl Mosso	1970	75. Dave Byers	1991
33. Clinton E Rorhbacher, Sr.*	1970	76. Robert S. Hepler, Jr.	1992
34. Frederick Curcio, Jr.*	1971	77. Charles Galvin	1992
35. Jack Ivory	1971	78. Rel Orzehowski, Jr.	1993
36. Dave Delisi	1972	79. Richard Ashford	1993
37. Bob Newquist *	1972	80. Matt Ayres	1994
38. Jim Harper	1973	81. Kevin Beamer	1994
39. Bill Carmichael *	1973	82. Adam Mates	1995
40. Vincent Johnson	1974	83. Brad Smalley	1995
41. Uncle Ben Robinson*	1974	84. Jimmy Bitner	1996
42. Robert Pierattini	1975	85. Mark Kardos	1996
43. Ray Flock	1975	86. Regis Dunn II	1997

87. Glenn Gates	1997
88. Jeremy Steck	1998
89. H. Richard Browning	1998
90. Chris Lehman	1999
91. Fr. George Saletrik	1999
92. Jeremy S. Burnworth	2000
93. John A. Waite	2000
94. John Krempecki	2001
95. William Hoegel	2001
96. Jason Chuma	2002
95. William Carney	2002
96. Nathaniel Shaffer	2003
97. Don Harris	2003
98. Wes Scarlett	2004
99. Jerry Clark	2004

## **LODGE RULES WAGION LODGE #6**

### **ORDER OF THE ARROW**

*Shown as revised: January 2001*

#### SECTION I. NAME AND AFFILIATION OF THE LODGE

1. The name of this lodge of the Order of the Arrow shall be Wagion Lodge No.6 W.W.W.
2. The Lodge shall be affiliated with the Westmoreland/Fayette Council, Inc., Boy Scouts of America, and shall be under the supervision of the Council Camping Committee and under the administrative authority of the Scout Executive.

#### SECTION II REQUIREMENTS AND PROCEDURE OF ELECTION OF MEMBERSHIP

1. The requirements for membership in this Lodge are as required in the latest edition of the Order of the Arrow Handbook, National Bulletin, or National Policy Statement.
2. Unit elections shall be held in accordance with the procedure outlined in the Order of the Arrow Handbook.
3. The calling out ceremony shall be conducted at a council summer camp and shall be coordinated by the Lodge Chief or his designee. The Ceremony team shall call out the candidate in the manner appropriate for the Ordeal.
4. The candidates will receive written notification of the time and place to appear for the Ordeal. They shall have until the June weekend after the summer camp following their election to complete their Ordeal.
5. The procedure for the Ordeal Ceremony shall be as stated in the latest edition of the Order of the Arrow Handbook and the Ordeal Ceremony Booklet.

#### SECTION III. OFFICERS

1. The officers of this Lodge, in order of succession, shall be the Lodge Chief, Program Vice-Chief, Administration Vice-Chief, Treasurer, and Secretary. The Lodge Chief may succeed himself only once consecutively, while other officers may succeed themselves any number of times.
2. The Lodge officers shall be elected at the October meeting. They shall be installed at an appropriate time, and their term of office shall be from January 1 to December 31.
3. The Executive Committee shall consist of the five (5) elected Lodge Officers; the immediate past chief; program division committee, administrative division committee, and special division committee chairmen and their advisers, the Lodge Adviser, and the Scout Executive or his designee. Only youth members retain voting rights, one vote per committee.

4. The Lodge Chief shall appoint the Chairmen of the Operating committees, with the approval of the Lodge Adviser and the Scout Executive or his designee.
  
5. Duties of the Executive Committee Include:
  - a. Act for the Lodge in such routine matters as would come before the Lodge between meetings.
  - b. Make decisions on routine business matters.
  - c. Establish a calendar of events for the coming year
  - d. Hold at least four (4) meetings per annum prior to Lodge meetings
  - e. The Executive Committee retains the right to suspend the rules and policies of Wagon Lodge #6 to handle emergency or compelling situations in order to ensure the affairs of Wagon Lodge #6 are handled in a sound and fiscally responsible way.
  
6. The duties of the Lodge Chief are as follows:
  - a. Responsible for the adherence of the Lodge to the policies and procedures of the Order of the Arrow as set forth by the national Committee.
  - b. Sets agendas and presides over all Lodge Executive Committee and general membership meetings.
  - c. Provides training and advice to Officers and Committee Chairmen
  - d. With the aid of his Advisers, appoints Committee Chairmen of all committees. The Lodge Chief has the authority to remove any Committee Chairman or Officer and appoint a successor with the concurrence of his Advisers. The Chief also may recommend to the Lodge Adviser removal of other Advisers.
  - e. Responsible for seeing that each committee is properly functioning. He should make every effort to channel his authority through the appropriate chairman. If a chairman in any division does not fulfill his duties, the Lodge Chief may temporarily take charge of the committee.
  - f. Oversees the performance of the Program Vice Chief and Administrative Vice Chief. The Chief should delegate his authority through his Vice Chiefs, ideally providing them maximum latitude in dealing directly with the Committee Chairmen under their designated divisions.
  - g. Selects a theme for the Lodge Year. Through the Vice-Chiefs, see that meeting themes, activities and projects coincide with the yearly theme. The Chief should deal directly with Special Committee chairmen to coordinate their efforts with the efforts of other Lodge Officers and Chairmen.
  - h. Undertakes Lodge Service and special projects with the aid of his Advisers.
  - i. Creates, oversees and coordinates Special Committees, as needed, with the aid of his Advisers.
  - j. Represents the Lodge at all Section Council of Chiefs meetings, Council Executive Board meetings and Council Camping Committee meetings.
  - k. Responsible for maintaining the Manual of Administration and proposing amendments to the Lodge Rules.
  - l. Additional duties as outlined in the latest edition of the ORDER OF THE ARROW HANDBOOK.
  
7. The duties of the Program Vice Chief are as follows:
  - a. Oversees and coordinates the Program Division committees.
  - b. Shall meet with his Chairmen prior to Lodge meetings to develop a weekend program and then to delegate responsibility to the proper committee heads for each aspect of the planned program.
  - c. Responsible for seeing that each committee in his division is properly functioning. He should make every effort to channel his authority through the appropriate chairman. If a chairman in his division does not fulfill his duties, the PVC temporarily may take charge of the committee.
  - d. Shall work directly with his division to plan and execute the Annual Lodge Banquet.
  - e. Secure a banquet site for the following year, attempting to keep in the tradition of alternating counties.
  - f. Works with his division in formulating budgetary requests.
  - g. Sees that the necessary information is compiled for the annual report to the Council by December 31 of each year.

- h. Succeeds the Chief in the event that he is prevented from serving.
8. The duties of the Administrative Vice Chief are as follows:
- a. Acts as parliamentarian for the lodge.
  - b. Oversees and coordinates the Administrative Division committees.
  - c. Responsible for seeing that each committee in his division is properly functioning. He should make every effort to channel his authority through the appropriate chairman. If a chairman in his division does not fulfill his duties, the AVC temporarily may take charge of the committee.
  - d. Sees that an inventory, to be turned over to the Lodge Key 3, is made of all Lodge property by August 31 of each year.
  - e. Works with his division in formulating budgetary requests.
  - f. Handles the administration of the Wagion Training Center.
9. The duties of the Treasurer are as follows:
- a. Works with the Finance Committee to maintain financial records in the Lodge ledger.
  - b. Arranges for payment of bills by submitting a voucher with proper approval to the Council Service Center with the bill.
  - c. Cooperates with the Finance Committee in maintaining an inventory of salable supplies and in preparing the Lodge Budget.
  - d. Acts as purchasing agent for all Lodge supplies except commissary items.
  - e. Provides change for registration and sale of supplies for all Lodge activities.
  - f. Prepares the budget with the assistance of the Finance Committee and submits it to the Scout Executive for approval before October 15.
  - g. Works with the Finance Committee in developing a sound investment for any surplus cash balance.
  - h. Shall supervise the collection of money and issue receipts for Section Conclaves and National Conferences.
10. The duties of the Secretary are as follows:
- a. Records the minutes of all Lodge and Executive Committee meetings in a book and sends copies to Lodge Officers and committee members immediately following the meeting.
  - b. Compiles a year-end Lodge history.
  - c. Acts as Public Relations officer for the Lodge.
  - d. Handles correspondence with other Lodges.
  - e. Handles reminders of meeting time, place and topics to Executive Committee members of meetings before each meeting.

#### SECTION IV. ADVISERS

1. With the aid of his Advisers, appoints Committee Chairmen of all committees. The Lodge Chief has the authority to remove any Committee Chairman or Officer and appoint a successor with the concurrence of his Advisers. The Chief also may recommend to the Lodge Adviser. The Lodge Adviser in consultation with the Lodge Chief and the Scout Executive or his designee shall appoint all adult advisers.
2. The Lodge Adviser shall be appointed annually by the Scout Executive and shall serve no more than three consecutive terms.
3. The Lodge Chief, in conjunction with his Advisers, may appoint such committees as may from time to time be required with the approval of the Lodge Executive Committee.
4. The Executive committee shall be composed of the six elected lodge officers, the immediate Past Lodge Chief, the Lodge Operating, Ad-Hoc, and Special Division Chairmen and their Advisers, the Lodge

Adviser, and the Scout Executive or his designee.

5. All lodge officers and committee chairmen, with the possible special exception of the training committee, shall be under 21 during their term of office.
6. If an elected officer becomes incapacitated or unable to execute the duties of his office, the Lodge Chief will designate a replacement with the approval of the Lodge Adviser and the Scout Executive or his designee. The Program Vice-Chief shall succeed the Chief if the Chief is unable to serve.

## SECTION V. LODGE MEETINGS

1. The Lodge shall schedule events as listed:
  - a. Fall Service Meeting at camp: Ordeal and Brotherhood ceremonies;
  - b. Annual Banquet traditionally the last Saturday of February;
  - c. Spring Service Meeting at Camp: Ordeal and Brotherhood ceremonies, Vigil Elections;
  - d. June Service Weekend at camp: Ordeal and Brotherhood ceremonies, election of officers;
  - e. August Fellowship/Service Meeting at camp: Ordeal, Brotherhood, and Vigil ceremonies.
2. The Executive Committee of this Lodge shall hold at least four meetings per year prior to lodge meetings.
3. At the discretion of the Lodge Chief, special meetings of the Executive Committee or of the lodge general membership may be called with the approval of the Scout Executive. The Scout Executive may also call special meetings of the Executive Committee or General membership.
4. Business meetings of the lodge general membership shall be held at each of the four service meetings and at the banquet.
5. A special meeting shall be held at the June weekend for officer elections. During this meeting, no business may be brought before the lodge except items relevant to the elections.
6. Members of the lodge who are 21 years of age or older shall have no vote in executive committee or general Lodge membership meetings.
7. As a point of order, any lodge member may ask the Lodge Chief to instruct all non-voting members of the body to leave the meeting area during a vote.

## SECTION VI. LODGE INSIGNIA

1. The totem of this Lodge shall be that of the Thunderbird. The colors shall be as follows:
  - a. Eye-green
  - b. Head-red
  - c. Shoulder area-yellow
  - d. Wings-white
  - e. Abdominal region-blue
  - f. Bottom- orange
  - g. "W"-white
2. The lodge totem, in the form of a pocket flap patch, shall be made available to all lodge members.

## SECTION VII. DUES

1. A new member shall pay the current induction fee at the time of his/her ordeal and shall receive:
  - a. Current year's dues and membership card
  - b. Ordeal sash
  - c. Food for the weekend
  - d. Wagion Lodge #6 Handbook
  - e. One lodge flap
  - f. Any other items specified by the Executive Committee
2. The Executive Committee shall set dues with approval from the lodge. Dues shall be collected by the Annual Banquet and failure to do so shall result in a member being placed on inactive status.
3. Members shall be notified in writing of inactive status. A reinstatement fee of \$2.00 shall be assessed along with the current year's dues to be placed back in active status.

## SECTION VIII. LODGE INSIGNIA AND AWARDS

1. The Thunderbird Award shall be presented for outstanding service to Wagion Lodge #6, for Leadership, and for exemplifying the high ideals of the Order of the Arrow. The Thunderbird Award shall consist of a framed certificate of appreciation and the designated bolo tie. The Thunderbird Award shall be limited to those most deserving of the award. The number of adult recipients may not exceed the number of youth recipients in any given year.
2. The Founders Day Award shall be presented based on contributions to Wagion Lodge 6 and the Order of the Arrow. The award shall consist of those items designated by the National Order of the Arrow. The youth members of the lodge shall choose those most deserving of the adult award and the adult members shall do likewise with the youth.
3. The Wagion Award shall be given to those Troops/Teams who support the goals of the Order of the Arrow by encouraging youth scouts to be a part of a long term camping experience. The Executive Board shall set the criteria for the Wagion Award at the April Meeting and the Lodge shall approve it at the April Business Meeting.

## SECTION X. AMENDMENTS

1. Any member of the lodge may present an amendment to the Lodge Rules to the Chief.
2. The Chief then presents the amendment to the Executive Committee for debate and modification.
3. The Executive Committee must pass the proposed amendment by a 2/3 majority of those committees present.
4. The Communications Committee must then publicize the amendment.
5. The Lodge will then vote on the proposed amendment at the next scheduled business meeting. A 2/3 majority is needed to accept.



## OFFICERS, ADVISERS, AND COMMITTEES

**Lodge Chief (Netami Sakima):** The Lodge Chief is the top leader of the lodge. He acts as the chairman of the Executive Committee, and also appoints committee chairman and their advisers with the help of his advisers. He supervises the work of other officers and their committees. The Lodge Chief is a youth member of the Council Camping Committee acting as a liaison between the committee and the lodge membership. He also serves as a youth member of the Council's Board of Directors.

**Program Vice-Chief (Nischeneyit Sakima):** The PVC directly oversees the program division committees and works in conjunction with their chairmen in forming budgetary requests. He also succeeds the Lodge Chief in the event that he is unable to complete his term in office.

**Administration Vice-Chief (Nechit Sakima):** The AVC directly oversees the administration division committees and works with their chairmen in forming requests for yearly budgets. The AVC also acts as the lodge parliamentarian and is in charge of taking an annual inventory of all lodge property.

**Secretary (Netami Lekhiket):** The Secretary is in charge of recording minutes at all lodge meetings and issues dues cards to members. The Secretary also acts as the lodge historian by compiling a comprehensive scrapbook of all lodge events for the year.

**Treasurer (Netami Mawachpo):** The Treasurer assists the Finance Committee in compiling a yearly lodge budget and deposits the funds at the Council Service Center. He accepts vouchers and arranges for the payment of bills through the Council Service Center along with the Lodge Adviser. He also maintains adequate financial records for the year.

### **Lodge Adviser:**

- Annually appointed to this position by the Council Scout Executive, traditionally not serving longer than a three-year term.
- Attends all lodge meetings, ceremonials, and activities. (Acts more as an observer and guide than an active participant.) Also, attends Executive Committee Meetings and meetings of other committees when necessary.
- Serves as a consultant for the Lodge Chief and other key officers. Advises them in the formulation of plans for lodge projects and activities.
- Develops desirable qualities of leadership among officers, committee chairmen, and other youth leaders.
- Provides a valuable carry-over from one lodge administration to the next one each year.
- Guides in the development of effective lodge rules for lodge operation.
- Maintains a high tone at lodge affairs and a healthy spirit among members. Especially at Ordeals and Ceremonials.
- Keeps close tabs on new Order of the Arrow policies and procedures, incorporating them into the operation of the lodge.
- Promotes attendance and participation at sectional and national meetings, serving whenever possible, as delegation leader for these affairs.

## WAGION LODGE #6 ADVISERS

1. Dwayne E. Welling..... 1952-1958
2. Leon Klingensmith, Sr. .... 1958-1960
3. James E. Shotts ..... 1960-1962
4. William Peters..... 1962-1965
5. Franklin Eckels ..... 1965-1967
6. William G. Shaffer..... 1967-1970
7. Charles H. Ferguson..... 1970-1973
8. David J. Byers ..... 1973-1976
9. Gerald A. Sutherland ..... 1976-1979
10. Charles L. Dunn ..... 1979-1982
11. Michael E. Lucotch..... 1982-1984
12. Benjamin F. Piper ..... 1984-1987
13. Bob Anderson ..... 1987-1990
14. Adrian Horvath ..... 1990-1993
15. Herb Harris ..... 1993-1996
16. Jerry Clark..... 1996-1999
17. William Loeffler ..... 1999-2002
18. Richard M. Ashford ..... 2002-

## **DUTIES OF THE OPERATING COMMITTEES**

*Excerpted from Section III of the Manual of Administration*

### **PROGRAM DIVISION**

- A. Activities
- B. Ceremonials
- C. Dance Team
- D. Brotherhood
- E. Ordeal
- F. Service
- G. First Aid
- H. Ways and Means
- I. Conservation

### **ADMINISTRATIVE DIVISION**

- J. Troop Relations
- K. Communications
- L. Finance
- M. Dining Hall
- N. Membership
- O. Website and Technologies (Web-Tech)

The outlines provided herein are skeleton descriptions of the jobs that you have been selected to fill. Situations may arise that may make it necessary to add duties and switch others around. It remains mandatory, nevertheless, that the committee heads carry out the charges placed upon them. That each of you would do your best would assure Wagon Lodge #6 of forging ahead in the Arrow's organization. If, at any time, you cannot be present at a Lodge, Executive Committee, or other meeting, it is your duty and responsibility to send a representative. Retiring Chairmen should work with incoming Chairmen in formulating budget requests and the goals of the Committee for the approaching year.

## PROGRAM DIVISION

### A. ACTIVITIES COMMITTEE

1. Shall plan and carry out all plans for the annual banquet along with the Program Vice-Chief including:
  - a. Locating a site for the Banquet and making necessary arrangements to reserve facilities for the day (gym, swimming pool, cafeteria, and auditorium, etc.)
  - b. Recommending the Banquet fee to the Executive Committee.
  - c. Planning a program of activities for the day, drawing on the resources of other committees as needed. The Banquet program should include not only athletics, but also, films, slide shows, exhibits, Scout skills, etc.
  - d. Publicizing the banquet in the T-Bird Times, with information on events, times, place, cost, and a map showing location.
  - e. Printing a schedule of the day's activities for distribution at registration.
  - f. Arranging for a keynote banquet speaker or other entertainment.
  - g. Planning ahead for any required physical arrangements (podium, microphone, slide/film projectors, extension cords, poster board, and markers for signs, etc.)
  - h. Arranging for a priest or minister to deliver grace before the meal.
  - i. Inspecting the facilities both before and after the banquet with a representative of the host organization, noting any damaged or defaced facility areas, so that our Brothers are not blamed for any pre-existing conditions. If our brothers have caused any damage, arrange with the host for repair. Determine if the host has any special requirements (i.e., tables or chairs stored or rearranged before we leave) and ensure that these jobs are accomplished. In short, be a good guest.
  - j. Promptly, sending "thank you" notes to all non-members for any assistance you have been given, including a "thank you" to the host facility.
2. Shall be responsible for all non-service "program type" activities at Lodge Weekends including:
  - a. Planning and carrying out late afternoon activities at service weekends and all-day activities at the August Fellowship Weekend. Activities may include: Athletic events, displays, exhibitions of Scoutcraft or Indian skills, swimming, the Wagon Olympics, hikes, etc.
  - b. Planning and carrying activities and all snacks. Examples: Chess, Halloween party, OA Jeopardy.
  - c. Publicizing the upcoming weekend activities in the *T-Bird Times*.
  - d. Printing a weekend schedule for distribution at the registration table.
  - e. Arranging for a Protestant minister and a Catholic priest to visit the weekend for services. Providing each with a map and directions, as well as clear instructions as to time. Ensuring that facilities are available for services. Seeing that the offering is turned over to the Finance Committee when appropriate.
  - f. Arranging for all of the required facilities and personnel for the weekend activities: lifeguards (if the pool is open), slide/film projectors, extension cords, athletic equipment, etc.
3. Shall work with the Program Vice Chief to create a program of activities to increase lodge spirit and participation.
  - a. This program will be developed to coincide with the lodge's theme.
  - b. The program will be presented to the executive committee at the October weekend.
  - c. The program will include the planned activities for all events in the lodge with the understanding that the program is subject to change.
  - d. The purpose of presenting the program is not to gain approval of the executive committee, but to encourage interactivity of executive committee members and to encourage long range planning of the program.

## **B. CEREMONIAL COMMITTEE**

1. The Chairman and Adviser (or Designee when the Chairman is participating) shall supervise all ceremonies.
2. Shall secure the necessary number of sashes for ceremonies from the Finance Committee.
3. Shall be responsible for the storage and maintenance of equipment. This includes:
  - a. Receipt of additional and replacement outfits.
  - b. Providing a written inventory to the AVC by the end of every lodge weekend.
4. The Committee shall construct its own outfits.
5. The Chairman and Adviser shall be responsible for all outfits. They shall make all outfits available for ceremonies (including summer camp tap-out) and must approve their removal from camp.
6. Ceremonial outfits may not be used for non-OA functions without approval of the executive committee.
7. Shall organize the following teams:
  - a. Pre-Ordeal
  - b. Ordeal
  - c. BrotherhoodEach is responsible for their respective ceremony. They should also prepare backup teams in the event of absenteeism. The Brotherhood Team is additionally responsible for tapping out Brotherhood candidates.
8. The committee chairman is responsible for preparing and providing an efficient ceremonies team knowledgeable of their parts prior to each lodge ceremonial event.
9. The Chairman and Adviser shall coordinate their efforts with the Chairman and Adviser of the Vigil Committee to stage the Vigil Ceremony. This includes the calling out and tapping out portions. The Wagon Lodge #6 version of the calling out ceremony shall be used.

## **C. DANCE TEAM COMMITTEE**

1. Shall organize a dance team.
2. Shall conduct practice sessions.
3. Shall coordinate performances when requested.
4. Shall plan programs relating to Indian culture and Indian lore for the entire lodge.
5. Shall be responsible for making their outfits.
6. Shall deliver any and all honoraria received to the Lodge Treasurer for deposit.

**D. BROTHERHOOD COMMITTEE**

1. Shall compile a list of eligible brothers from the Ordeal Subcommittee, along with pertinent information.
2. Shall coordinate sending all eligible brothers a letter, which will inform them of the requirements for Brotherhood membership with the communications committee.
3. Shall conduct a discussion session or other meeting Saturday with all candidates covering the following points:
  - a. The meaning of the Pre-Ordeal ceremony;
  - b. The different facets of the Ordeal Ceremony;
  - c. The nature of the obligation before and after the Brotherhood Ceremony.
4. Shall counsel each candidate individually in private on Saturday afternoon covering the following points:
  - a. The individual's past and his obligation to his unit.
  - b. The individual's future plans for his unit and the Lodge.
  - c. Answer questions
5. Teach the obligation and song of the Order
6. Read the prepared letter.
7. After interviewing all candidates, the Chairman and Adviser shall meet and certify that each candidate had fulfilled the Brotherhood requirements.
8. Shall collect the sash fee and turn it over to the Finance Committee.
9. Presents the Candidates to the Lodge for the Tap-Out Ceremony. This shall be coordinated with the Ceremonials Committee.
10. Shall arrange with the Dining Committee for seating at Saturday supper for all candidates.
11. Shall facilitate a short Brotherhood Hike for all candidates after dinner, which leads to the Brotherhood ceremony.
12. Shall implement experimental improvements as suggested by the National OA Committee or such other unofficial bodies to the extent that they do not conflict with National Order of the Arrow Policy.

## **E. ORDEAL COMMITTEE**

1. Works with the Communications Committee to insure that notices are sent out to all eligible candidates.
2. Shall be able to account for all Ordeal candidates from the time of registration, until Saturday night snack.
3. Shall register all candidates and divide them into clans. This includes finding a safe place for all extra gear and collecting the Ordeal fee, which is turned over to the Finance Committee.
4. Shall use the current Ordeal program, including the latest edition of the Pre-Ordeal ceremony and the ***Spirit of the Arrow*** booklets.
5. Shall notify the Finance Committee of the number of candidates and arrange seating at Saturday supper. The Chairman shall also arrange for meal tickets for Saturday snack and Sunday breakfast.
6. Shall hold a meeting of the candidates and the Lodge Executive Committee. This meeting is to give an introduction into the Lodge and its activities.
7. Will assemble the candidates for the evening meal.
8. Will assemble the candidates for the evening ceremonies. The Ordeal Committee will prepare and accompany the Ordeal candidates to ceremonies.
9. Shall make sleeping arrangements for those candidates in need of it.
10. Inform the new Ordeal members about the weekend's time schedule, including the Sunday business meeting.
11. Shall distribute the Ordeal packets at the Sunday business meeting with the aid of the Membership and Finance Committees.
12. Shall implement experimental improvements as suggested by the National Order of the Arrow Committee or such unofficial bodies to the extent that they do not conflict with national Order of the Arrow policy.

## **F. SERVICE COMMITTEE**

1. Shall work with the Properties and Maintenance Chairman of the Council Camping Committee, the Council Program Director, and the Camp Director to develop a list of camp work projects. Decides which projects get priority (use Camp Maintenance and Development Manual as a reference.)
2. Prepares material needed and makes sure that material is ordered and on-hand for the weekend.
3. Lists work projects in the *T-Bird Times*.
4. Assigns Ordeal candidates to suitable, *meaningful* tasks.
5. Assigns projects to other Brothers at Service weekends.
6. Makes sure that work projects are completed as planned.
7. Collects task cards, making sure that appropriate districts are listed for each person entered and turns them over to the membership Committee.
8. Sends a report of completed projects and service hours donated to the Lodge Chief.
9. Shall recruit a Maintenance Building Staff to do the following:
  - a. Issue, record, and collect tools;
  - b. Help in assigning and coordinating projects;
  - c. Record service projects as to status and hours.
10. Shall be responsible for camp closing after OA weekend as outlined in the Camp Maintenance and Development manual.

## **G. FIRST AID COMMITTEE**

1. Shall see that the Health Lodge is adequately staffed and supplied at all Lodge functions at camp.
2. Shall see that the Council maintains medical insurance on all Arrowmen at OA service activities.
3. Sees that the Health Lodge is properly maintained during all Lodge functions.
4. Keeps a log of all accidents that occur during each Lodge function, and sends a report to the Lodge Chief, Lodge Adviser, and the Council Office of all such incidents at the end of each lodge function.
5. Supervises all safety checks made during Lodge Service Weekends.
6. Takes an annual inventory of the Health Lodge during the August Weekend.
7. Gives a report at all Lodge business meetings of any type of accident that has occurred during that activity.
8. Turns in the First Aid Log to the Staff Adviser or to the Council Office at the end of all Lodge activities.



## **H. WAYS AND MEANS COMMITTEE**

1. Responsible for storage, care, and maintenance of all Lodge property excluding salable supplies and first aid supplies.
2. Assists the Administrative Vice Chief in making the Lodge inventory each August.
3. Submits, at each August weekend a list recommending the replacement or addition of general Lodge equipment to the Executive Committee. Additional lists may also be submitted at any Executive Committee meeting.
4. Responsible for the care and maintenance of the Arrow Ring and the Pre-Ordeal circle with the assistance of the ceremonies committee. This includes the following tasks:
  - a. Landscaping (grass mowed, leaves raked, trimming and planting trees)
  - b. Preparing arrangements for ceremonies (fires built, torches placed on path and light, etc.)
  - c. Collecting the password at all meetings
  - d. Cleaning up the circle after meetings.
5. Works with the Properties and Maintenance Chairman to determine improvement projects for lodge property and carrying out the improvements.
6. Responsible for the maintenance of the OA building, including cleaning up and winterizing.

## **I. CONSERVATION COMMITTEE**

1. Preserves the area of Camp Conestoga / Buck Run and any other natural properties of the Westmoreland Fayette Council, both ecologically and biologically.
2. Shall be the environmental voice of the Lodge.
3. Will take an official stand on all issues that may affect the botany and wildlife of the above-mentioned areas.
4. Plans, staffs, and runs the Lodge's annual Spring Nature Walk.

## ADMINISTRATIVE DIVISION

### J. TROOP RELATIONS

1. Develop and update the Council Summer Camp slide show as needed.
2. Wagion Lodge #6 has historically maintained a slide show promoting Camp Conestoga and Buck Run. Four copies of this show (one for each district) should be maintained, The Chairman is responsible for controlling these sets so that they do not become misplaced and for updating them as required.
3. Visit each troop.
  - a. District Subcommittees: The Committee should appoint, in each district, a District Troop Relations subcommittee Chairman and Adviser who are responsible for visiting units and promoting camping in their district and running unit elections. They may wish to assemble teams to perform the visits.
  - b. The Troop Relations District Subcommittee will give (letters should be hand delivered) to all Scoutmasters by January 31. This could be done either at a District Round Table, Camporee, or other District or Council event.
  - c. Visit District Roundtable: Each District subcommittee Chairman and Adviser should visit their District Roundtable at least once during the year to meet scoutmasters and speak to them about summer camp and Troop Relations.
  - d. Assist the District Executive and/or District Chairman: Each District Subcommittee Chairman/Adviser team should contact the District Executive and District Chairman so that they are aware of this resource, The subcommittee can be especially helpful by showing the slide presentation to new trips who have never been to summer camp.
  - e. The District Troop Relations Chairman and Advisers shall serve as a liaison between the Lodge and their respective district.
4. ***“Where to Go Camping”*** booklet, a resource about trails and campgrounds in the area should be updated as necessary.
5. ***“Camping Cues”*** bulletin will appear in each issue of the ***T-Bird Times*** and copies may be provided to districts or to the Council for inclusion into their newsletter mailings. Topics might include winter camping hints, information on local trails, how to buy boots and/or other equipment, etc.

### K. COMMUNICATION COMMITTEE

1. Shall be supervised by the Lodge Secretary and Administration Vice Chief.
2. Publishes the ***T-Bird Times*** at least five times per year (**September, January, March, May, and July**). Each issue of the ***T-Bird Times*** will be mailed to Lodge members by the fifteenth of the month in which is due to be published.
3. When necessary, publishes Lodge news bulletins covering a single Lodge event or development, this includes special notices to be sent out by the officers of the Executive Board. (i.e., Secretary’s notification of votes to be held.)
4. When necessary, revises and publishes the **Wagion Lodge #6 Handbook**.
5. Develops and implements editorial policy for the ***T-Bird Times***. The Executive Committee must approve all policy changes prior to implementation.

6. Appoints a Lodge Photographer who will work with the Lodge Secretary in compiling the Lodge scrapbook.
7. Secures mailing labels and mailing lists for necessary publication from the Membership Committee.
  - a. Ordeal Mailings: Receives a list of all eligible Ordeal candidates from the Membership Committee and mails candidates a letter inviting them to take their Ordeal (see letter WL3).
  - b. Sends letter WL8 to all members who are eligible to seal their membership in the Brotherhood. (This list is maintained and provided by the Membership Committee.)
  - c. Receives from the Ordeal Committee at each Lodge Weekend the full set of letters to be mailed out to new Ordeal members pre-addressed and signed by the Elangomats.
  - d. Sends out membership retention letters to the list of brothers provided by the Membership Committee.
  - e. Handle mailings to Cubmasters regarding the annual Spring Nature Walk.
8. Develops a staff to aid in the production of the *T-Bird Times*.

## **L. FINANCE COMMITTEE**

1. Annually assists the Treasurer in preparing the Lodge Budget.
2. Issues regular financial reports.
3. Handles the sales of supplies and registration at Lodge meetings.
4. Coordinates and carries out the purchase and sale of Lodge paraphernalia (flaps, mugs, neckerchiefs, Chenilles, shirts, hats, and any other items that are sold at Lodge events.) Researches and obtains quotes from different manufacturers and suppliers to obtain the best quality merchandise at the best price.
5. Gives attendance reports at Lodge Business meetings and sends copies of these reports to those specified on the report form.
6. When necessary, promotes fund-raising activities.
7. Shall conduct member registration at all meetings.
8. Works with the Lodge Treasurer in developing a sound investment plan for surplus cash balances.  
***Definition of investment plan:*** The Treasurer and Finance Committee shall plan spending of funds by allocating them to committees where the extra money will help to promote the general lodge growth.
9. Supervises the sale of Lodge supplies at the Council Service Center. This includes restocking shelves and communicating with the Trading Post Manager.

## **M. DINING HALL COMMITTEE**

1. Shall handle food preparation at all Lodge events, except the annual Fellowship Banquet.
2. Shall handle food purchasing, ordering, and transportation to camp of all necessary items.
3. Shall be responsible for the entire kitchen and dining hall area clean up as outlined in the Camp Maintenance and Development Manual.

## **N. MEMBERSHIP COMMITTEE**

1. Collects and records information on the Wagon Membership Card and computer records, including:
  - a. Dues payments for the current year.
  - b. Service hours and attendance at various events.
  - c. Ordeal, Brotherhood, and Vigil membership, along with appropriate information.
  - d. Thunderbird Awards
  - e. Offices served and Committees served on, including Chairman and Adviser positions.
  - f. Personal information (address, unit, district, Social Security Number, Telephone number and E-Mail address.)
  - g. Section Conclaves, Regional/Section Training conferences, and National Conferences attended.
2. Provides access to records when needed including all membership information.
3. Provides for the stamping of Lodge neckerchiefs.
  - a. WWW insignia for 24 hours of OA service to the Camps of the Council. (WWW – Yellow, Arrow and Shaft – Red)
  - b. Conclave stamp for attendance at the Section Conclave. (Letters – Yellow, outline and arrow – red)
  - c. National Order of the Arrow Conference (NOAC) stamp for attendance at the NOAC. (White – letters, Red - numbers, Blue – outline)
  - d. Coup Stick emblem for 48 hours of OA service. (Black – handle and top of stick, Blue – feather base cover, White – stick cover, Green – stick feather, Red – cross lashing)
  - e. Coup stick feathers (Yellow – elected officers, White – chairman and advisers of operating committees, Blue – Vigil Honor, Green – 12 additional service hours, Orange – perfect attendance for 1 year, Red with White tip – Thunderbird Award recipients.)

## **O. WEBSITE AND TECHNOLOGIES**

1. Develops new ways to effectively communicate relevant lodge news and information to its members. This may include website, email or other technologies.
2. The committee will promote the Order of the Arrow, Wagon Lodge 6 and Council by giving accessible information to members and non-members.
  - a. Maintain interest about OA
3. The committee will maintain and organize electronic property with the lodge.
  - a. The committee will research new technologies to augment the lodge's technological capabilities
4. The Chairman shall offer to serve on council website.
5. The committee will maintain and update the lodge website and any other technology media.

## BROTHERHOOD QUESTIONNAIRE

1. **What is the initial membership to the Order of the Arrow?**  
Ordeal membership.
2. **Why is it so called?**  
Because it is preceded by a four-fold Ordeal.
3. **What are the four parts of the Ordeal and their respective purposes?**  
A night of camping alone under the heavens to prove my self reliance; a day of arduous toil to indicate my willingness to serve others; 24 hours of scant food to demonstrate my powers of self-denial and a like period of silence to turn my thoughts inward.
4. **How were you prepared for the Ordeal?**  
I was lead by Kitchkinet to the north end of the camp where the significance of the arrow was first revealed to me as I tested the bow.
5. **When you completed the Ordeal, how were you dealt with?**  
I was placed on the trail, which leads to the circle of the lodge.
6. **By whom were you first stopped as you approached the circle?**  
By Nutiket, the guard, who asked if I had passed the Ordeal without flinching?
7. **Who next barred your further progress?**  
Meteu, who inquired if I had been given the admonition?
8. **Had you been given the admonition?**  
I had not, but Kitchkinet, my guide, had and gave it for me.
9. **Before whom did you then at last arrive?**  
Before Allowat Sakima, the chief of the fire, who asked if I had been completely prepared to accept the Obligation?
11. **How did Kitchkinet call the attention of these officials to your presence?**  
By three taps of the hand on the right shoulder.
12. **What did these three taps signify?**  
The three parts of the Scout Oath or Promise.
13. **How did each of these officials respond to Kitchkinet's taps?**  
With one tap, followed by two taps on the right shoulder.
14. **What did these taps represent?**  
The twelve points of the Scout Law.
15. **How were you and your companions bound together?**  
With rope, which until we had taken the Obligation represented our ties to the Brotherhood.
16. **How was your preparation for the Obligation completed?**

Nutiket directed me to hold my right hand in the Scout Sign and repeat the Obligation after Allowat Sakima.

**17. Repeat the Obligation.**

I do hereby promise, on my honor as a scout, that I will always and faithfully observe and preserve the traditions of the Order of the Arrow, WIMACHTENDIENK, WINGOLAUCHSIK, WITAHemui. I will always regard the ties of Brotherhood in the Order of the Arrow as lasting, and will seek to preserve a cheerful spirit even in the midst of irksome tasks and weighty responsibilities, and will endeavor, so far as in my power lies, to be unselfish in the service and the devotion to the welfare of others.

**18. In what did Meteu then instruct you?**

The legend upon which our Order is founded.

**19. Who are the central figures of that legend?**

The aged chieftain, Chingachgook, and his son, Uncas, who by their cheerful and self-sacrificing service are said to have saved the Delaware lodges from annihilation.

**20. What did Allowat Sakima then impart on you?**

The symbol and handclasp of the Order, the admonition, and sign of Ordeal membership.

**21. What is the symbol of the Order?**

The arrow, whose undeviating course when aimed high, is a token of leadership.

**22. How is it worn?**

Pointing over the right shoulder.

**23. Give me the handclasp of our order.**

(Give it.)

**24. How must the admonition always be given?**

Whispered in the ear.

**25. What is the admonition?**

(Give it.)

**26. What does it mean?**

To love one another.

**27. What is the sign of the Ordeal?**

(Give it.)

**28. What is the full name of our Order?**

Wimachtendienk, Wingolauchsik, Witahemui.

**29. In what language is it given?**

In the language of the Delaware Indians, the Lenni Lenape.

**30. What is its meaning in English?**

The Brotherhood of Cheerful Service.

**31. Give the words to, or sing, the song of our Order.**

Firm bound in Brotherhood, gather the clan that cheerful service brings to fellow man, circle our council fire, weld tightly every link that binds us in Brotherhood, Wimachtendienk.

## CREDITS

The latest updates and revisions to this manual (2003) have been undertaken in order to maintain a new and online version of the Wagion Lodge #6 handbook. It is an ongoing process and enlisted the advice of Rich Ashford, current Lodge Adviser, Bill Loeffler, past Lodge Adviser and Wes Scarlett, current Lodge Chief. Anthony Helpenstell has reconstructed the Lodge Handbook from the written version and the Lodge Executive Committee and the Lodge as a whole have approved this updated version. It is available online at [www.wagion.org](http://www.wagion.org) .



Wagion Lodge #6  
Order of the Arrow Membership Record  
Westmoreland-Fayette Council, Greensburg, PA.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Troop \_\_\_\_\_ Position \_\_\_\_\_

District \_\_\_\_\_

Became an Ordeal Member of Wagion #6

Place \_\_\_\_\_ Date \_\_\_\_\_

Became a Brotherhood Member of Wagion #6

Place \_\_\_\_\_ Date \_\_\_\_\_

Became a Vigil Honor Member of Wagion #6

Place \_\_\_\_\_ Date \_\_\_\_\_

Vigil Honor Indian Name \_\_\_\_\_

Interpretation \_\_\_\_\_

Offices/Adviserships held in the Lodge and the Order:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section and National events attended: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_